

Rödl & Partner

ADDING VALUE

BUSINESS PROCESS OUTSOURCING

Our consulting expertise in China



ADDING VALUE

„We strive to create a clear value added for our clients through all our services. Business Process Outsourcing allows you to focus on your core business and increase your efficiency. We take on the management of your business processes creating the freedom you need to achieve business success.“

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Dear Entrepreneur,

China – the Middle Kingdom – is the most populated country in the world and with its 14 neighboring states the central economic hub in Asia. China stands out with its great versatility: rural regions in contrast to growing megacities, agricultural products compete with high-tech industrial goods.

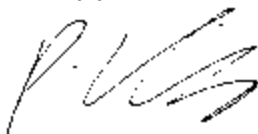
The economy is characterised by strong dynamism and has experienced rapid growth in the past years, since China's gradually shift from a planned to a market economy. At the same time the international ties offer the best conditions for a commitment in China. For European small and medium-sized enterprises, China has become one of the core elements of their internationalisation strategies. Meanwhile, investors are still facing challenges related to the administrative environment and the cultural differences.

Rödl & Partner looks back on a unique track record in China. Our first office opened in 1995, making Rödl & Partner among the very first European professional service firms to establish a presence in the People's Republic of China. We are one of the few professional services firms to have obtained a license to practice both as accountants and lawyers. Our clients benefit from a seamless integration of interdisciplinary services in connection with foreign direct investment.

Our many years of accounting and advisory services in our Shanghai, Beijing, Guangzhou, Taicang and Hong Kong (SAR) offices, we have become familiar with the special demands and opportunities of investment in China. We can offer a wealth of experience combined with the high standards and expert knowledge of an international organisation.

With our Business Process Outsourcing services, we can ensure that your Chinese subsidiary is managed to the highest quality standards without the need for setting up your own costly accounting structures. You take care of your business – we take care of the rest.

Sincerely yours

A handwritten signature in black ink, appearing to read 'P. Bömelburg', written in a cursive style.

Prof. Dr. Peter Bömelburg

Business Process Outsourcing

Outsourcing enables you to fully focus on your core business. This is especially important in China, as the management of a company here can be much more complicated and far-reaching than in Western Europe or the USA.

Chinese accounting is associated with considerable efforts and various pitfalls. This permanently ties up the company's management resources and creative potential, which are essential for coping with day-to-day tasks. With outsourcing of your accounting, you can get that load off your shoulders: you don't need a separate Chinese accountant. You can focus on your core business and make sure that your company is managed to the best of the management's ability. Challenging and time consuming tasks, like communication with Chinese tax authorities and other institutions will be accompanied by our experienced professionals. This allows you to more effectively use your creative potential, free up your resources and thus easily tap into the Chinese market.

We offer consulting services in German, English and Chinese in the following areas:

- Initial set-up of accounting and taxation (registration, account mapping, accounting policy, etc.)
- Monthly accounting and bilingual statutory financial reporting according to China GAAP
- Group reporting according to HGB / IFRS
- Preparation and declaration of VAT, IIT and CIT etc.
- Invoicing relevant services: apply and issue VAT invoices
- Treasury service: payment handling and chop management
- Monthly payroll accounting for Chinese and foreign employees
- Annual financial statements preparation and audit support
- Annual tax returns of CIT and Annual United Report service
- Accounting review and controlling services
- Interim Financial Manager and Accountant
- Financial advisory services



BOOKKEEPING

We provide the Chinese figures in German and English – with no loss of information. This ensures that you are constantly up to date about your businesses in China and protected against unpleasant surprises. We compile monthly statutory financial statements (Balance Sheet, Income Statement) according to Chinese accounting laws and regulations in English, German and Chinese, including accounts receivable and payable module, detailed fixed assets, necessary accruals, foreign exchange gain/loss, inter-company reconciliation etc.

To complete our range of services, we offer invoicing services, handle your Company's payments as well as chop management and coordination of usage.

TAX COMPLIANCE

Our experts keep their knowledge up-to-date and stay on top of the latest changes in tax laws and regulations. We will prepare and file the monthly tax declarations for Value Added Tax and local surcharges. Quarterly we will handle the tax return of Corporate Income Tax and corresponding additional documents. Yearly we will take care of your annual tax returns of CIT.

HGB / IFRS REPORTING

As Chinese reporting is not fully compliant with international standards, and laws are frequently adjusted to administrative developments, we also provide financial statements according to HGB and IFRS for group consolidation purposes. Upon your individual requirements, we will prepare the annual, quarterly or monthly reporting packages based on group instructions and management guidance.

PAYROLL

To comply with local social security law, partial or full outsourcing of payroll to a team of experienced experts is recommended in the context of investing in China. Our payroll accounting services range from preparing monthly payrolls, work and salary slips, preparing Individual Income Tax returns, tax consulting for local employees and expatriates as well as representing clients in dealings with tax offices.

ACCOUNTING REVIEW

To be aware of your company's situation, a periodic review of financial accounting and reporting could be helpful. We send a specialised finance manager to your company to examine the company's bookkeeping and tax compliance. Our findings will be outlined in a written statement to the local management or headquarter and if any, give suggestions for further improvement of accounting system and process.

INTERIM FINANCIAL MANAGER (SECONDMENT SERVICES)

We offer our broad experience and skills in form of an interim financial manager (seconded). An Interim Financial Manager is especially helpful for regularly supervising your in-house accountants – or for a limited period of time until you have found your own senior finance personnel. On the other hand, our specialised accountants can support your daily bookkeeping and guide through special accounting problems.



Our services in China

Rödl & Partner will advise you on your special situation. We will help you to recognise risks early and to establish efficient structures. We offer mid-sized companies with international operations customised solutions for the Chinese market with our four offices in in Shanghai, Beijing, Guangzhou, Taicang and Hong Kong (SAR). Our highly qualified German, English and Chinese speaking experts offer the following consulting services:

LEGAL CONSULTING

- Corporate Law
- Establishment of subsidiaries, representative offices and branches
- Joint ventures, mergers & acquisitions (M&A)
- Due Diligence
- Mergers, spin-offs, conversions
- Commercial- and customs Law
- Public-private-partnerships
- Intellectual property rights: patents, trademarks, copyright, know-how and licensing
- Special Economic Zones, investment contracts
- Competition law and antitrust law
- Procedural and arbitration law
- Commercial Criminal Law
- Liquidations and bankruptcy law
- Construction law and real estate, establishing production facilities (Greenfield / Brownfield), environmental law

TAX CONSULTING

Tax Structuring / International Tax Law

- Tax-optimized project structuring
- Tax structuring / optimization of corporate and group structures
- Tax due diligence
- Tax consulting for M&A transactions
- Tax issues related to corporate conversions

Ongoing Tax Consulting

- Tax advice regarding the purchase of real estate
- Tax advice regarding financing
- Taxation of permanent establishments
- Support of tax audits
- Transfer pricing
- Tax advice regarding the establishment of sales channels and production sites
- Tax-compliance

AUDIT

- Statutory and voluntary audit of annual and group financial statements from corporations and partnerships according to Chinese, German and international (IFRS / US-GAAP) accounting standards
- Statutory and voluntary special audits
- Financial due diligence
- Company valuation
- Supervision of the introduction of new accounting systems

BUSINESS PROCESS OUTSOURCING

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- Invoicing relevant services: apply and issue VAT invoices
- Treasury service: payment handling and chop management
- Monthly payroll accounting for Chinese and foreign employees
- Annual financial statements preparation and audit support
- Annual tax returns of Enterprise Income Tax and Annual United Report service
- Accounting review and controlling services
- Interim Financial Manager and Accountant
- Financial advisory services

Contact in China

SHANGHAI

QING CHENG

T +86 21 6163 5266

qing.cheng@roedl.com

20F Guohua Life Financial Building
Century Avenue 1501
Pudong New Area
200122 Shanghai

GUANGZHOU

PETER ZHANG

T +86 20 2264 6371

peter.zhang@roedl.com

45 / F Metro Plaza
183 Tian He North Road
510620 Guangzhou

TAICANG

JOSCHKA BARDE

T +86 512 5320 3171

joschka.barde@roedl.com

15 / F Dong Ting Building
Middle Zheng He Road 319
215400 Taicang

HONG KONG

DR. THILO KETTERER

T +49 911 9193 3062

thilo.ketterer@roedl.com

Room 1018, 10 / F, One Island South
2 Heung Yip Road, Wong Chuk Hang
Hong Kong (S.A.R.)

BEIJING

DR. THILO KETTERER

T +49 911 9193 3062

thilo.ketterer@roedl.com

Suite 2200 Sunflower
37 Maizidian Street
Chaoyang District
100125 Beijing



Contact in Germany

PROF. DR. PETER BÖMELBURG

T +49 911 9193 2100

peter.boemelburg@roedl.com

Aeussere Sulzbacher Straße 100

90491 Nuremberg

DR. THILO KETTERER

T +49 911 9193 3062

thilo.ketterer@roedl.com

Aeussere Sulzbacher Straße 100

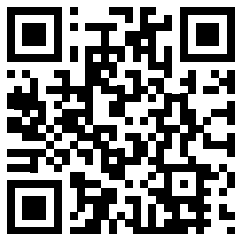
90491 Nuremberg



About us

Rödl & Partner – The agile caring partner for Mittelstand shaped world market leaders

www.roedl.com/about-us



Rödl & Partner
20F Guohua Life Financial Building
Century Avenue 1501
Pudong New Area
200122 Shanghai

T +86 21 6163 5300
shanghai@roedl.com

www.roedl.com/china